

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – March 7, 2025

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, March 7, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Leon Heaton
Danielle Matlock
David Gearheart
Dr. Stephanie Raglin, Vice Chair
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

April Alsabrook, Section Supervisor
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney
Courtney Cook, Finance
Chasity Wray, Finance

OTHERS IN ATTENDANCE

James Davis
Tom Cropper

MEMBERS NOT PRESENT

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:04 a.m.

MINUTES

- Mrs. Matlock made a motion to approve February 13, special board meeting minutes. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

DPL REPORT

- No report.

OLD BUSINESS

- Mrs. Hascal informed the board that HB 580 is currently in legislation and that there is no updates on rather or not it will pass yet.

NEW BUSINESS

- The board met with James Davis and Tom Cropper with Med Quest College to discuss a program proposal. The board requested that Med Quest make some adjustments to the wording on certification requirements and bring it back for review.

LEGAL COUNSEL REPORT

- No report.

APPLICATION REVIEW

- Mr. Heaton made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:41 a.m.
- Mrs. Matlock made a motion to enter open session at 12:42 p.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Dr. Raglin made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- The Complaints committee made a motion to accept the complaints committee's recommendations as listed below.
 - 25-01 – Dismiss.
 - 25-02 – Agreed Order.
 - 25-03 – Investigation Report.
 - 25-05 – Investigation Report.
 - 25-06 – Request supervision logs and other documents from both parties.
- Motion was seconded by Mr. Heaton, and the motion carried unanimously.

TRAVEL AND LODGING

- Dr. Raglin made a motion to accept travel, Per Diem, and lodging for the March 7, 2025, meeting. Motion was seconded by Mr. Durham, and the motion carried unanimously.
- Dr. Raglin made a motion to accept per diem for Mr. Heaton for the Clinical supervision training on 3/14/2025. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, April 4, 2025 @ 10:00 a.m.

ADJOURN

- Dr. Raglin made a motion to adjourn at 12:47 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

